



Program Lead Assistant (May 26 - August 19, 2025)

Are you interested in spending your summer out at Pigeon Lake? Do you have a passion for camp, kids and youth? Apply for our Summer Camp Program Lead Assistant position at Mulhurst Camp!

Reporting to the Summer Program Lead, your job will be to support all aspects of summer camp programming, take responsibility for the Leaders in Training Program (LIT), and complete many of the administrative tasks necessary to run successful camps. This position requires a leader who is able to work well in teams, build supportive relationships with other camp staff, and develop effective systems for recording and tracking information.

Key Job Responsibilities include:

- Provide training, support and supervision for LIT's and other volunteers;
- Provide special attention/devoted time to children who require extra support;
- Welcome all children and families and support an inclusive environment where all can explore their faith;
- Ensure Police Checks and First Aid Training are complete and filed appropriately;
- Oversee all aspects of camp registration;
- Monitor communications, including camp email; promote camp through social media;
- Nurture healthy communication and a positive and safe working environment;
- Ensure compliance with Alberta Camping Association Accreditation;
- Assist Summer Camp Lead with other duties related to running an efficient, well-organized, engaging camp.

Qualifications & Requirements:

- Minimum one year post secondary education or equivalent related experience;
- Experience in outdoor camp ministry; experience with children, youth, and families is an asset;
- Enthusiastic and comfortable in outdoor pursuits;
- Current First Aid Certification and Police Information Check (Vulnerable Sector).

Compensation:

- Pay is \$735/week;
- Room and board (Sunday-Thursday nights) for the summer at an amazing camp;
- Excellent leadership experience and opportunity for great references.

Closing Date: March 14, 2025

Interviews begin the week of March 18

Send inquiries or resume to executivedirector@mulhurstcamp.ca

Mulhurst Lutheran Church Camp Association

P.O Box 78, Mulhurst Bay, Alberta T0C 2C0

www.mulhurstcamp.ca